

## CITY OF CARLISLE

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#### REGULAR CITY COUNCIL MEETING MINUTES

Monday September 13, 2010, 6:30 P.M.

Carlisle City Hall Council Chamber

Officials present were: Mayor Ruth Randleman and Council Members Doug Hammerand, Alma Reed, Eric Mahnke and Robert VanRyswyk, constituting a quorum. Council Member Drew Merrifield was absent. Also present were Deputy Clerk/Treasurer Kay Black, City Attorney Robert Stuyvesant and City Administrator/Clerk Neil Ruddy. The meeting was called to order at 6:36 P.M.

Motion by Hammerand, second by Reed to APPROVE THE FOLLOWING CONSENT ITEMS: August 23, 2010 Regular City Council meeting minutes, January 2010 through June 2010 Clerk's Reports to receive and file for audit, June 30, 2010 Unaudited Revenue and Expense Report and August 19, 2010 MEAN Board of Directors and Management Committee highlights of actions and reports, carried unanimously on roll call vote of those present.

Motion by VanRyswyk, second by Hammerand to APPROVE PAYMENT OF BILLS in the total amount of \$186,238.96, carried unanimously on roll call vote of those present.

Motion by Hammerand, second by Mahnke to remove CHANGE ORDER NO. 7, CHANGE IN WORKING DAYS, TO SYNERGY CONTRACTING, LLC for the Northwest Area Sanitary Sewer Extension, Section II, Rural Carlisle from the table, carried unanimously on roll call vote of those present. No additional information on specific dates and reasons for the changes, has been provided. Motion by Hammerand, second by VanRyswyk to RETABLE CHANGE ORDER NO. 7, CHANGE IN WORKING DAYS, TO SYNERGY CONTRACTING, LLC for the Northwest Area Sanitary Sewer Extension, Section II, Rural Carlisle, carried unanimously on roll call vote of those present.

Motion by Hammerand, second by Reed to TABLE CHANGE ORDER NO. 6, ADDITIONAL WORK FOR STATIONS IN THE AMOUNT OF \$486.90, TO SYNERGY CONTRACTING, LLC for the Northwest Area Sanitary Sewer Extension, section I, Avon Lake, pending completion of punch list items, carried unanimously on roll call vote of those present.

Requests from Herb Price, Daniel Glann and Bob Conrad, to remove the Park Street speed bumps, were received and filed. It was reported that the west speed bump has been removed and the east speed bump is still in place. No action was taken.

The utility billing at 100 S. 8<sup>th</sup> #16 was reviewed. The account transferred from tenant to landlord to tenant over two monthly billing periods but all 3 bills have monthly surcharges for sewer and electricity. The landlord argues that he should not have to pay the surcharges because they have already been paid by the tenant.

Motion by Hammerand, second by VanRyswyk to direct staff to implement a POLICY OF ONE MONTHLY ELECTRIC AND ONE MONTHLY SEWER SURCHARGE PER ACCOUNT, carried unanimously on roll call vote of those present.

A letter from Bev Steuerwald requesting maintenance of the ditch along the west side of SE 52<sup>nd</sup> St. north of 72<sup>nd</sup> Avenue and a request for culvert maintenance at the intersection of SE 64<sup>th</sup> Avenue SE

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52<sup>nd</sup> St. were discussed. The ditch has silted in since the Avon sewer project was completed. Quotes for cleaning out the ditch will be obtained from local excavating contractors.

Mayor Randleman appointed Roy Galindo as Fire Chief and administered the oath of office. Mayor Randleman administered the oath of office to Police Chief Jason Doll. Nuisance violations at 2<sup>nd</sup> and Columbia were discussed.

The Library monthly department report was received and filed. Quotes for a replacement high efficiency furnace at the library were received in the amounts of \$4,150 less a \$250 rebate for a net of \$3,900 from Roberts Heating, Cooling and Plumbing and \$2,660 less a \$325 rebate for a net of \$2,335 from Wyckoff Industries. Motion by VanRyswyk, second by Reed to ACCEPT THE LOW QUOTE FOR A REPLACEMENT HIGH EFFICIENCY FURNACE AT THE LIBRARY FROM WYCKOFF INDUSTRIES in the amount of \$2,660 less a \$325 rebate for a net of \$2,335, carried unanimously on roll call vote of those present.

The Electric monthly department report, including an explanation of the new design for power service in the downtown alley between 1<sup>st</sup> and 2<sup>nd</sup>, was received and filed.

Boy Scouts from Troop 8, who are working on their communications badges, were introduced.

Motion by Hammerand, second by VanRyswyk to APPROVE RESOLUTION NO. 2010091301 ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROCUREMENT POLICY, carried unanimously on roll call vote of those present. Motion by Hammerand, second by Reed to APPROVE RESOLUTION NO. 2010091302 ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT CODE OF CONDUCT, carried unanimously on roll call vote of those present. Motion by Hammerand, second by VanRyswyk to APPROVE RESOLUTION NO. 2010091303 ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT AFFIRMATIVE FAIR HOUSING POLICY, carried unanimously on roll call vote of those present. Motion by Hammerand, second by VanRyswyk to APPROVE RESOLUTION NO. 2010091304 ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT EQUAL OPPORTUNITY POLICY STATEMENT, carried unanimously on roll call vote of those present.

Motion by Hammerand, second by Mahnke to APPROVE RESOLUTION NO. 2010091305 ADOPTING A SOCIAL MEDIA POLICY, carried unanimously on roll call vote of those present:

Mayor Randleman opened the PUBLIC HEARING ON THE MATTER OF THE ADOPTION OF PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST OF CONSTRUCTION for the Volunteer Creek watershed improvement project at 7:31 P.M. No written, oral or digital comments were received. Motion by Mahnke, second by Reed to CLOSE THE PUBLIC HEARING at 7:43 P.M., carried unanimously on roll call vote of those present: Mahnke – Aye, Reed – Aye, VanRyswyk – Aye, Hammerand - Aye.

Motion by Hammerand, second by Mahnke to APPROVE RESOLUTION NO. 2010091306 ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COSTS, carried unanimously on roll call vote of those present: Hammerand – Aye, Mahnke – Aye, Reed – Aye, VanRyswyk – Aye.

The following construction bids were considered:

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Bidder: Vanderpool Reilly McAninch J.B. Holland

Amount: \$324,429.51 \$399,760.00 \$342,996.50 \$266,380.50

The engineer's opinion of cost was \$413,656.08.

Motion by Hammerand, second by VanRyswyk to TABLE THE RESOLUTION MAKING AWARD OF CONTRACT, pending completion of land and permit acquisition, carried unanimously on roll call vote of those present: Hammerand – Aye, VanRyswyk – Aye, Reed – Aye, Mahnke – Aye.

Motion by VanRyswyk, second by Mahnke to APPROVE RESOLUTION NO. 2010091307 APPROVING THE AMENDED AND RESTATED 28E AGREEMENT FOR THE CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION, carried unanimously on roll call vote of those present. The provision giving the Commission the authority to set dues was discussed.

Motion by Hammerand, second by VanRyswyk to APPROVE RESOLUTION NO. 2010091308 APPROVING FUND TRANSFERS, carried unanimously on roll call vote of those present.

Motion by VanRyswyk, second by Mahnke to REMOVE THE ORDINANCE AMENDING CHAPTER 175, USE AND MAINTENANCE FROM THE TABLE, carried unanimously on roll call vote of those present. Motion by Hammerand, second by VanRyswyk to APPROVE THE SECOND READING AND WAIVE THE THIRD READING OF AN ORDINANCE AMENDING CHAPTER 175, USE AND MAINTENANCE, carried unanimously on roll call vote of those present.

Motion by VanRyswyk, second by Hammerand to APPROVE THE FIRST READING OF AN ORDINANCE AMENDING PROVISIONS PERTAINING TO RELIGIOUS AND CHARITABLE ORGANIZATIONS, carried unanimously on roll call vote of those present. Motion by Hammerand, second by Mahnke to APPROVE THE FIRST READING OF AN ORDINANCE ADDING PROVISIONS PERTAINING TO GOLF CARTS, carried unanimously on roll call vote of those present. Motion by Hammerand, second by VanRyswyk to APPROVE THE FIRST READING OF AN ORDINANCE ADDING PROVISIONS PERTAINING TO SNOWMOBILES, carried unanimously on roll call vote of those present. Motion by Hammerand, second by Mahnke to APPROVE THE FIRST READING OF AN ORDINANCE DELETING PROVISIONS PERTAINING TO SNOWMOBILES AND ADDING PROVISIONS PERTAINING TO OFF-ROAD UTILITY VEHICLES, carried unanimously on roll call vote of those present.

The AUGUST 24, 2010 SCOTCH RIDGE STEERING COMMITTEE MEETING MINUTES, including discussion of temporary and permanent access to Scotch Ridge Nature Park and restoration of the parking lot in Scotch Ridge Nature Park, were received and filed.

The 2010 audit and the 2009-10 revenue and expense summary, the Warren County Leadership class, the League of Cities conference and the detour for the S. 1<sup>st</sup> St. project, the tri-Cities meeting set for October 14<sup>th</sup> in Norwalk, the Vision Iowa grant, the FEMA damage claim and the availability of a tower from Xenia Rural Water were discussed.

Motion by Hammerand, second by Reed TO ADJOURN AT 8:35 P.M., carried unanimously on roll call vote.

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Ruth Randleman, Mayor

Attest:

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Neil Ruddy, Administrator/Clerk